

DD/A Registry  
File Security

DD/A 77-5403

21 OCT 1977

MEMORANDUM FOR: Acting Deputy Director of Central Intelligence  
FROM : Michael J. Malanick  
Acting Deputy Director for Administration  
SUBJECT : Industrial Security Program (C)

Jack:

1. (C) Per your request attached are the plans of the Offices of Security and Communications for the utilization of their new positions as approved in connection with the Industrial Security Program. The Office of Communications has included the information you wanted as to how they plan to change the Domestic Communications Network by using staff communicators.

2. (AIUO) Both Offices are working with the Position Management and Compensation Division on these increases.

3. (AIUO) I have approved the Office of Communications' recommendation at the end of their memorandum so they may continue working toward their 1978 and 1979 plans.

/s/ Michael J. Malanick

Michael J. Malanick

Attachment  
w/Phase I and II

Distribution:

- Orig - Addressee
- 1 - DDA subj w/cy of att
- 1 - DDA chrono
- 1 - MJM chrono
- 1 - CMO/DDA w/cy of att
- 1 - ER w/att.

Originator: [REDACTED]

21 Oct 77

25X1A

Executive Registry

77-2377

DD/A Registry

77-5265

21 September 1977

NOTE FOR: Acting Deputy Director for Administration

FROM: John F. Blake  
Acting Deputy Director of  
Central Intelligence

Mike:

1. As you know, the Director has authorized additional positions to both the Office of Security and the Office of Communications for purposes connected with the industrial security program.

2. I would appreciate receiving in the reasonably near future the plans of both the Offices of Security and Communications for the utilization of these positions and information as to how the domestic communications network will be changed by the insertion of Commo staff people into the network servicing the contractors.

STATINTL



John F. Blake

Distribution:  
Orig - ADDA  
1 - ADDCI  
1 - ER

STATINTL

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A. Office of Security

1. The 30 additional positions authorized the Office of Security by the Director of Central Intelligence in FY78 and FY79 for enhancing our industrial security program will be used as follows:

a. Sixteen positions have been allocated to form an industrial security audit branch. This branch will conduct periodic, unannounced, comprehensive security inspections of industrial contractor facilities.

b. Two positions have been allocated to the Information Systems Security Group to provide computer security support for the industrial audits of contractor computer facilities.

c. Five positions have been allocated to the Special Security Center. Three of these positions involve sensitive compartmented information (SCI) policy support to the industrial area and the industrial security audit program. The two remaining positions are dedicated to managing the SCI clearance program as it applies to industry. Specifically, their responsibilities will include monitoring the number of access approvals in industry; developing and enforcing guidelines for the justification of issuing industrial SCI approvals and assisting in investigations of unauthorized disclosures of SCI that may originate or appear to originate in the industrial world.

d. Seven positions have been allocated to the Polygraph Branch. These additional personnel will be used exclusively to perform polygraph examinations currently holding sensitive Agency contracts.

B. Office of Communications:

1. The following plan outlines the intended deployment of 15 recently authorized staff communicator positions to provide secure communications services to contractor facilities. The staffing of positions will be on a phased basis which would begin in early 1978 and be completed by the end of 1979.

2. Background: Recent events at several contractor sites have caused the Office of Communications to reevaluate

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secure communications methods and procedures for all contractors dealing with the Central Intelligence Agency. Currently, we provide secure communications to [redacted] contractor sites. All contractor communications centers, with one exception are operated by personnel in the direct employ of the company involved. In some cases, due to compartmentation, more than one communications center exists at a particular contractor site. Furthermore, several Agency-sponsored contractor communications centers are located in the same general vicinity. The volume of traffic at these centers varies from a low of four to a high of 670 messages per month.

25X9

3. Concept: It is our intention to consolidate contractor communications centers where more than one center is maintained in the same location and to establish roving staff communicator positions to service low volume contractor sites in neighboring areas. The consolidated centers would be located at one of the existing centers and over-the-counter message service will be provided to the nearby contractor sites. Roving communicators, acting under direction of an area working supervisor, will provide service on a scheduled basis to outlying contractor sites within 50-75 mile radius. Area working supervisor positions will be established in centrally located consolidated communications centers and may be used to satisfy urgent, unscheduled requirements within the area. The two working area supervisory positions to be established in 1978 will receive direction from the [redacted], a position presently established and located in the [redacted].

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Each site serviced by a roving communicator would be manned at least one day each week, more frequently if required. Seven staff communicator positions have been approved for 1978 and eight for 1979. Implementation will therefore be on a phased basis according to the attached schedules. The effect of this new staffing pattern would be to remove, wherever possible, access to cryptographic equipment and material from contractor personnel. Access would be placed under the direct control of staff personnel from the Office of Communications.

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4. Due to the large distances involved, certain singularly located Industrial Communications Centers are not included under the coverage by the 15 new OC positions, specifically, [redacted]

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[redacted] two suggested methods which should be considered to enhance the desired controls in these locations would include:

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a. A requirement that individuals presently employed by contractor facilities having access to Agency cryptographic systems and materials undergo regular polygraph examinations.

b. Approval of three additional staff communicator positions which would enable the Office of Communications to completely staff all currently established contractor communications facilities.

5. Recommendations: It is recommended that the plan as outlined in paragraph 3 and as graphically displayed in Attachment (Phase I and II) be approved. It would provide the desired Agency controls and maintain adequate communications service to the contractor sites. Implementation of the seven approved positions for 1978 would be scheduled over a period of 90 to 120 days and would be accomplished in coordination with OS and the cognizant Agency components.

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